



**Saint Richard**

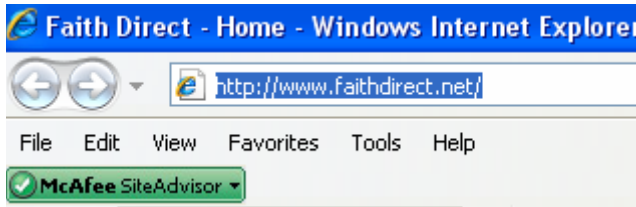
CATHOLIC PARISH

**Faith Direct  
Enrollment Instructions**

Each parishioner's financial support of St. Richard Parish is truly a gift from God. Electronic giving is an optional program offered by St. Richard via Faith Direct. Through Faith Direct, you can make all of your contributions to St. Richard, both offertory and secondary collections, via automatic payment from your checking account or credit card – just as you may currently do with your mortgage, car payment or other regular expenses. Faith Direct offers a secure and convenient way for you to send and our parish to receive, your contributions. In addition, this method of giving provides our Parish steady and reliable cash flows.

We thank you for your continued support of St. Richard Parish and hope you will consider utilizing Faith Direct for your stewardship offerings. Enrollment in Faith Direct is easy, just follow the below instructions:

- 1) Using your internet browser go to <http://www.faithdirect.net>



- 2) Using your mouse click in the enrollment form box which will re-direct you to a secure internet site



- 3) Enter the St. Richard church code MO58 in the box and "Click Here To Continue" button

## Enrollment Form

Enter your church code in the form field below and click on the button to continue your enrollment process.

Church Code \*

[Where do I get this?](#)

- 4) Complete the enrollment form, check the "I Agree with the Terms and Conditions" box and click the continue button

**Note:** Fields marked with an \* are required

Organization St. Richard Parish  
St. Louis, MO ---> 0

If this is not the correct organization, please [click here](#) to re-enter your organization code.

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E-Mail address must be valid. It will serve as your account login. Faith Direct will use this address for confirmation emails and other correspondence.

E-mail \*

Retype E-mail \*

\* Password can be between 8 and 16 characters.

password \*

retype password \*

security question \*

verification answer \*

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Title (Prefix) \*

First Name \*

\* Please enter the first name of only one account holder.

Middle Initial

Last Name \*

Suffix

Spouse Full Name

Name as you would like it to appear on Offertory Cards

Envelope Number

Phone

Address 1 \*

Address 2

City \*

State \*

Zip Code \*

- 5) Verify the information on the enrollment form and click continue. If you wish to change any or all of the information click the back button.

**Enrollment Form**

**Please confirm that the following information is correct. If it is not, please click back to make corrections.**

Organization St. Richard Parish  
St. Louis, MO

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E-mail \* parishioner@att.com  
password \* strichard  
verification question \* 2  
verification answer \* blues

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Title Mr. & Mrs.  
First Name \* Joseph  
Middle Initial T  
Last Name \* Parishioner  
Suffix  
Spouse Full Name Mary  
Name as you would like it to appear on Offertory Cards Mr. & Mrs. Joseph Parishioner  
Envelope Number  
Phone 3141234567  
Address 1 \* 11223 Schuetz Road  
Address 2  
City \* Saint Louis  
State \* MO  
Zip Code \* 63146

[Back](#)

[continue](#)

- 6) Your Faith Direct account has now been created. Click the continue button to enter your desired monthly offertory and secondary giving amounts.

### Account Information

Your Faith Direct account has been created. You can use the email address and password you provided to login to the site and update your account information at any time. Please keep your account login information in a secure place.

**Username:** parishioner@att.com

**Password:** strichard

**Acc Num :** 18473

You should receive an email confirmation at the registered email address shortly.

Click continue to set up your online donations.

continue

- 7) Complete the on-line giving form

Organization	St. Richard Parish St. Louis, MO
Gifts	\$ <input type="text" value="50.00"/> Weekly Offertory <i>Note: Total monthly contribution will be calculated based on your weekly contribution multiplied by the number of Sundays in the month. Some months have 5 Sundays. The total deduction will occur on the 4th of the month, or the next business day.</i>
	\$ <input type="text" value="5.00"/> St. Vincent de Paul - Monthly
	\$ <input type="text" value="25.00"/> Debt Reduction - Monthly
	\$ <input type="text" value="10.00"/> New Year's Day (Jan)
	\$ <input type="text" value="23.00"/> St. Louis Review \$23 Subscription (Jan)
	\$ <input type="text" value="10.00"/> Church in Central & Eastern Europe (Feb)
	\$ <input type="text" value="10.00"/> Black & Indian Missions (Feb)
	\$ <input type="text" value="10.00"/> Catholic Relief Services (Mar)
	\$ <input type="text" value="10.00"/> Holy Land (Mar)
	\$ <input type="text" value="25.00"/> Easter Flowers (Mar)
	\$ <input type="text" value="20.00"/> Regina Cleri (Apr)
	\$ <input type="text" value="10.00"/> Catholic Home Mission Appeal (Apr)
	\$ <input type="text" value="0"/> Catholic Communications Campaign (May)
	\$ <input type="text" value="10.00"/> Cardinal Glennon Hospital Booster (Jun)
	\$ <input type="text" value="10.00"/> Peter's Pence (for the Holy Father) (Jul)
	\$ <input type="text" value="10.00"/> Assumption (Aug)

- 8) Set-up your desire method of payment, check the payment conditions box and click continue.

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Please choose a payment type:

	▼
Bank	
CreditCard	

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**Payment Conditions:** I understand that my monthly contribution amount will be transferred directly from my checking account or credit card as stated in the [program description](#). A record of my gifts will appear on my bank or credit card statement and my transfers will begin next month. I understand that I can increase, decrease, or suspend my giving by contacting Faith Direct toll free at 1-866-507-8757. {All gifts provided to your Church originating as Automated Clearing House transactions comply with U.S. law}.

- 9) Complete the payment method form.
- 10) Print a copy of your giving amounts for our records.
- 11) You will receive a packet in the mail acknowledging your enrollment and the start date of your automatic donations to St. Richard. You will also receive offertory cards which you can use. These cards may be placed in the Sunday collection basket as a visible sign of your support.
- 12) You can update your account and/or change your donation amount at anytime by simply logging onto the Faith Direct web site. A link to this site can be found on the St. Richard Parish web site ([www.strichardstl.org](http://www.strichardstl.org)) under “Faith Links”



## Saint Richard

CATHOLIC PARISH

[Home](#) | [Church](#) | [Religious Education](#) | [Parish Organizations](#) | [Calendar of Events](#) | [Faith Links](#)

### Faith Links

- [Archdiocese of St Louis](#)
- [Catholic Employment Network](#)
- [Catholic News Service](#)
- [EWTN Global Catholic Network](#)
- [Faith Direct](#) (St. Richard Church Enrollment Code = MO58)
- [Mass Times for Travel](#)
- [Missouri Catholic Conference](#)
- [New Advent](#)

